



MTA Workplace Relations Training Registration Form

Invoices for all scheduled workshops will be issued at the time of booking and are payable in accordance with the MTA's usual terms of trade. Attendance at scheduled workshops may be in person at the designated location, or by live webinar.

Any cancellations of bookings more than seven days before the scheduled workshop will result in a credit for the same or an equivalent value workshop at a later date. Any cancellations of bookings within seven days, including a failure to attend the scheduled workshop, will result in forfeiture of the full invoiced amount for the workshop.

Training Details:

Name of Course: _____

In Person Live Webinar Date: _____ No. of attendees: _____

Your Details:

Name: _____

Name(s) of other attendees (if applicable): _____

Organisation: _____

Email address: _____

I _____ of _____

have read and understood all information on this form and have provided accurate details as required. I acknowledge by ticking yes that the action of submitting this completed application electronically satisfies the electronic signature provisions set out in section 10 of the Electronic Transactions Act 1999. If I have ticked Credit Card payment, I authorise the payment by the credit card listed.

Dated: _____

Special Needs:

Please note any special needs (physical, dietary, sensory, or access requirements):

Payment Options:

Payment options are listed below.

Credit Card

Visa

MasterCard

Credit Card Number:

Card Holder's Name: _____ Expiry Date: ____ / ____

Invoice (30 day term)